

General requirements:

Kindly address your questions regarding that procedure directly to the local Filipino authorities (the Regional Trial Court where your live) and try to seek advice from a lawyer who previously worked on a similar case (ask him to show you the decision).

Once the procedure is over, you will have to present:

- 1) Fully legalized and translated COURT DECISION (read carefully the information on our section LEGALIZATION).
- 2) Fully legalized and translated ENTRY OF FINAL JUDGMENT / CERTIFICATE OF FINALITY / FINAL DECREE several possible names (read carefully the information on our section LEGALIZATION).
- 3) Fully legalized and translated PREVIOUS MARRIAGE CERTIFICATE with the annotation of annulment in the margin (read carefully the information on our section LEGALIZATION).

Procedure:

If you are <u>registered</u> with the <u>Embassy</u>, **submit your original documents at the consular counter** (not the legalization counter) for us to proceed with the update of your data's in the national register. The documents will be kept in your file. You can come to the Embassy any time during opening hours. It is not necessary to schedule an appointment. If you cannot come in person, you may send a representative with an authorization letter. The registration of facts is free of charge.

If you are still <u>registered in Belgium</u>, those fully legalized and translated documents must be brought in original to your municipality for proper registration, so they appear in the national register. The same applies if you are still registered with a Belgian Embassy in another country.